

SAMPLE Line Item Budget

****Input your information directly onto this form (2 pages) and upload onto Submittable.com.**

PERSONNEL

Description of Personnel (contracted instructors, lecturer honorarium, artist stipend, etc.)	Total Compensation	Grant Funds Requested

EQUIPMENT, MATERIALS, AND SUPPLIES

Item (equipment, materials, supplies)	Quantity	Unit Cost	Total Cost	Grant Funds Requested

SPECIAL EVENTS

Description (permits, fees, facility rental for project, marketing)	Total Cost	Grant Funds Requested

SAMPLE Line Item Budget – Page 2

Enter budget categories and projected expenditures for the proposed program:

Category	Expenditures Funded By Santa Ana Grant	Expenditures Funded By Other Sources (Including in- kind)	Total Program Budget	Total Organization Budget
Administrative Staff Salaries and Benefits				
Contractual/Professional Services/Stipends				
Equipment, Material, Supplies				
Special Events Production				
Marketing				
TOTAL				

PROGRAM REVENUE

LIST ALL OTHER PROGRAM RESOURCES

“Funding Source” total must equal “Total Program Budget” listed above.

FUNDING SOURCE	AMOUNT
Santa Ana Artist Grant	
TOTAL PROGRAM BUDGET	