

Planning and Building Agency  
Planning Division  
20 Civic Center Plaza  
P.O. Box 1988 (M-20)  
Santa Ana, CA 92702  
(714) 647-5804

## TEMPORARY TRAILER PERMIT GENERAL INFORMATION

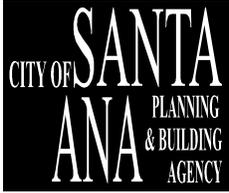
Attached is an application for the request of a Temporary Trailer.

A temporary trailer application must be completed for all such requests. This includes facilities to be used as construction and contractors trailers, as well as those used for any other use.

**Pursuant to SAMC Section 41-629**, a temporary trailer may be permitted while a permanent structure is under construction, being rehabilitated, or similar reason, which does not permit operation within permanent facilities, and such plans must be submitted prior to or in conjunction with this application. The temporary trailer is not intended to be used as a permanent building.

A temporary trailer may be used for a maximum of six months granted through a request to the Zoning Administrator. However, the maximum time period for which a temporary trailer may be used is two years.

Should you have additional questions, please contact the Planning Division at (714) 667-2700.



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## TEMPORARY TRAILER PERMIT APPLICATION

Date filed: \_\_\_\_\_

Location Address: \_\_\_\_\_

### APPLICANT INFORMATION

Applicant(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Contact Name (if different from Applicant): \_\_\_\_\_

Contact Phone No.: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

### OWNER INFORMATION

Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Contact Name (if different from Owner): \_\_\_\_\_

Contact Phone No.: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

### I. Proposed Use of Trailer and Number of Occupants

\_\_\_\_\_

### II. Reason for Request

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### FOR OFFICE USE ONLY

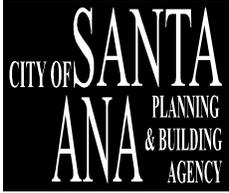
Conditions: \_\_\_\_\_

\_\_\_\_\_

APPROVAL DATES: From: \_\_\_\_\_ To: \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_  Approval  Deny

Temporary Trailer Permit No. \_\_\_\_\_



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## TEMPORARY TRAILER PERMIT SUBMITTAL CHECKLIST

Four complete sets of materials are required, with one set each going to the applicant, Planning, Building, and Fire. Inspections must be arranged through the respective department.

The following information and materials are required:

- I.  Four sets of a fully dimensioned, drawn-to-scale site plan of the entire property indicating:
  - a.  Proposed location of temporary trailer
  - b.  Other structures on site (temporary or permanent)
  - c.  Fire hydrants and access lanes
  - d.  Parking spaces
  - e.  Landscaped areas
  - f.  Floor plan of trailer(s), including all rooms, windows, and door openings
  - g.  Detailed drawings indicating stairs and handicapped ramp, trailer supports, and foundation (State approved installation plans)
  - h.  Trailer installation\*
  - i.  Plumbing hookups\*
  - j.  Sewers\*
  - k.  Electrical meters\*
  - l.  Hookups\*
  - \_\_\_\_\_

**\* Permits and Inspections Required**

- II.  **Obtain Manufactured Home, Mobile Home, and Commercial Coach Installations** handout from Building Department
- III.  Photographs of proposed trailer location and the proposed trailer, identifying exterior elevations and materials
- IV.  Any other information which would be beneficial in expediting this application
- V.  **LEAVE SPACE OF AT LEAST FOUR AND ONE-HALF INCHES BY 11 INCHES FOR DEPARTMENT SIGN-OFFS ON THE SITE PLAN**

The trailer must be inspected under a State inspection plan and identified as an approved unit. If questions on any of these items, please contact the Building Department at (714) 647-5800.

For planning information, call (714) 667-2700.