Medical Marijuana - Regulatory Safety Permit Process

- Applicant submits Regulatory Safety Permit Application and Documents to Police Department
- 60-Day review/background check
- Background check completed subject to completion of Building Permit process
- Business License
- Police Dept.
- Planning and Building Agency
- Applicant submits Building plans for review at the Planning Counter
- Plans are then submitted to Building Division for plan check
- Building Plan check
- Applicat fills out Certificate of Occupancy Application and pays fee
- Construction nearly complete. Applicant contacts Planning Division for Planning Final Inspection
- Police Department inspections
- Construction may begin and inspections occur
- Final Building Permit inspections occur
- All Building Safety Permits and Planning Permits (signage) are finalized
- Applicant contacts Code Enforcement to schedule Regulatory Safety Permit Inspection
- Building Safety Permits Issued
- Final revised plans approved and stamped. Ready for permit issuance
- Regulatory Safety Permit issued
- Applicant contacts State Board of Equalization Seller’s Permit
- Documents Needed:
  1. Final building permits
  2. Regulatory Safety Permit Inspection Report
  3. Background check and Regulatory Safety Permit application documents
  4. Registration Application Documents
- PASSED. All paperwork compiled and sent to the office of the Police Chief for review
- Re-Inspection
- Applicant makes necessary corrections and calls for re-inspection
- FAILED. Application is denied entirely or sent for revisions
- Additional review
- APPROVED. Letter sent with approved Regulatory Safety Permit
- Employee ID badges issued
- Applicant takes approved Regulatory Safety Permit and meets with Business License
- Business License and Business Tax Number issued
- Applicant takes Business Tax Number and Regulatory Safety Permit to Building Counter to receive Certificate of Occupancy
- Location may open for business

* STATE BOARD OF EQUALIZATION Seller’s Permits, 16715 Von Karman Ave. Suite #200, Irvine, CA 92606
  1-800-400-7115 or (949) 440-3473 - www.boe.ca.gov