

SANTA ANA PUBLIC LIBRARY

Volunteer Job Description

Teen Reading Buddy

(Central)

Duties

Assist children in learning and practicing reading skills

Qualifications

- Flexibility
- Be between the ages of 12-18
- Patience with children

Responsible to

Reading Buddy Program Coordinator

Responsibilities

- Help elementary age children practice reading skills
- Fulfill agreed upon commitment, or give supervisor sufficient notice if unable to complete assignment

Training Provided

- Specific instruction on types of books available for kids at Central Library
- Instruction on how to help children practice reading
- Orientation to the library services

Benefits of Volunteering

- Personal satisfaction in assisting children with reading
- Free library card

Time Commitment

Thirty hours in six months

Contact Person

Cheryl A. Eberly, Volunteer Coordinator
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