

TREE MAINTENANCE SUPERVISOR

DEFINITION

Under direction, supervises the work of several crews involved in the care and maintenance of parkway trees. As a working supervisor, an employee of this class cares for and maintains parkway trees.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO

Supervises and performs the general care, maintenance, planting, and removal of City parkway trees. Plans, assigns, reviews, trains, and evaluates the work of the parkway crews. Makes field investigations of citizen requests for tree service. Prepares reports and work orders for tree services. Recommends the selection of new trees and confers with supervisor regarding their placement. Drives a City vehicle. May recommend the purchase of new equipment or devise special equipment to improve efficiency and productivity. Performs other functions as assigned.

DISTINGUISHING FEATURES OF THE CLASS

An employee of this class is responsible for the maintenance and general care of all parkway trees of the City including the direction of crews performing planting, removal and culture of shade trees. This class requires advanced, journey-level knowledge and experience in the trees common to Southern California. Additionally, this class supervises and coordinates the efforts of several crews as well as performing the actual duties of tree care and maintenance.

RECOMMENDED MINIMUM QUALIFICATIONS

Two years of experience in trimming and maintaining trees supplemented by supervisory experience/training which provides the desired knowledge, skills and abilities.

SPECIAL REQUIREMENTS

Possession of a Spray Applicator's license is required by completion of the probationary period. A California Class C Driver's License is required prior to appointment and throughout tenure in this classification.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: the methods, practices, tools and equipment used in trimming and caring for shade trees; tree diseases and methods of treatment; types of trees common to the area; moving and transplanting large specimen trees; occupational hazards and safety precautions.

Skill in: tree trimming and tree planting.

Ability to: lay out, assign, and direct the work of a group of subordinates; train employees; establish and maintain effective working relationships with employees and the public; address and resolve citizen requests and complaints.

SPECIAL REQUIREMENTS

Possession of a Spray Applicator's license is required by completion of the probationary period. A California Class C Driver's License is required prior to appointment and throughout tenure in this classification.

CHARACTERISTICS OF SUCCESSFUL PERFORMERS

The successful performer can train and motivate subordinates to complete assignments in a timely manner. This problem-solver can effectively respond to citizen concerns regarding placement and maintenance of parkway trees. As a self-starter, this individual keeps abreast of new methods, new equipment and tree availability.

Class title change from Tree Foreman per SACEA MOU 81-83,
effective 7-1-81

Established per Resolution No. 58-281, effective 11-1-58

Class Specification Reviewed: 4/94
ADA Approved: 4/94