

SUPERVISING PARK RANGERDEFINITION

Under general to direct supervision from the Executive Director of Recreation & Community Services or his designee, supervises and performs duties involving the enforcement of municipal codes and ordinances relating to park security.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO

Patrols city parks by foot or vehicle to protect property against vandalism, unlawful entry, theft, fire and other dangers to enforce ordinances and regulations pertaining to the use of park facilities, and to maintain order for the protection and safety of visitors, patrons, employees and others. Maintains order and enforces park rules and other laws by taking actions ranging from counseling, warning, issuing citations, or arresting persons whose behavior harasses or endangers others, disturbs the peace, or threatens damage to property. Provides information and assistance to the public, including answering questions regarding programs and services, directing persons to specific facilities and events, searching for lost children and administering first-aid assistance in emergency situations. Regulates traffic, enforces parking and other municipal regulations pertaining to public use facilities and areas, and issues notices of violation. Reports fires and performs emergency fire fighting and/or rescue duties until arrival of fire department units. Maintains logs of patrol activities and prepares written reports of incidents, accidents or other occurrences. Supervises other park rangers, schedules their assignments, evaluates their performance and performs other routine supervisory duties. Assists in budget preparation and long-range planning for park ranger section. Maintains liaison with City's and other law enforcement agencies and performs other related functions as required. May administer burglar/fire alarm contracts and the key/building access system. Performs other duties as assigned.

DISTINGUISHING FEATURES OF THE CLASS

An employee in this classification is responsible for the effective, safe and legal use of parks through enforcement of municipal code park security laws. Work involves responsible public contact, occasionally in emotionally tense situations, requiring maturity, an above-average degree of tact and responsiveness, and the use of considerable personal judgement in safeguarding public property and assisting and protecting visitors, patrons and employees at public-use parks facilities and areas. Incumbents are not sworn police officers, but are peace officers while on duty and for the purpose of performing their primary function.

MINIMUM BASIC QUALIFICATIONS

Five years experience involving extensive public contact in security, military police, probation, correctional or law enforcement, including two years as a supervisor, or any equivalent combination of training and experience which provides the desirable knowledge, skills, and abilities listed below:

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: methods, techniques, practices and procedures involved in safeguarding property against fire, theft, vandalism and illegal entry; all related laws, rules, regulations, investigation and enforcement procedures and legal requirements; and the principles of supervision, training and performance evaluation.

Skill in: identifying behavior potentially dangerous to others or destructive to property.

Ability to: interpret and apply applicable laws, rules and regulations; interact with others in emotionally tense and stressful situations; exercise initiative, good judgement and resourcefulness in carrying out operations and handling problems; effectively control unruly or hostile individuals whose behavior threatens the peaceful pursuits or safety of others; supervise, train and evaluate subordinates; express ideas clearly and concisely both orally and in writing.

SPECIAL REQUIREMENTS

Must possess a high school diploma or acceptable educational equivalent; must be at least 21 years of age at the time of appointment; and must be of good moral character and sound psychological capabilities as determined by an extensive background investigation and psychological screening performed by the Santa Ana Police Department.

Must possess and retain a valid California Class "C" Driver's License, a satisfactory record as a law-abiding citizen, and a state of health and physical condition necessary to satisfactorily and safely perform assigned duties.

Must possess and retain necessary valid certification or license to carry a firearm while on duty and to engage in firearms practice, training and proficiency demonstrations.

SPECIAL WORKING CONDITIONS

Willingness to work any shift, including evenings and weekends, rotating work schedules, or other irregular duty assignments.

CHARACTERISTICS OF SUCCESSFUL PERFORMERS

The successful performer possesses strong interpersonal skills and the ability to communicate with a wide variety of individuals from diverse ethnic backgrounds. Using good judgement to make sound decisions in tense or sensitive situations, this individual demonstrates a genuine concern for the safety of park visitors and the public's enjoyment of recreational facilities. The successful performer is a motivator and leader who has a thorough knowledge of applicable laws and enforcement procedures, and encourages the development of subordinates in a team environment.

Class title established per Council Resolution No. 88-38
title effective 1/1/88

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