

SANITATION INSPECTOR IDEFINITION

Under general supervision investigates and enforces regulations relating to solid waste collection, rubbish and weed nuisances, and other environmental concerns.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO

Makes field inspections throughout the City on work performed by the City solid waste collection contractor to determine if the contractor's services are in accord with City regulations and contract requirements. Investigates complaints regarding solid waste collection and rubbish or weed nuisances. Discusses with residents and property owners the type of service to which they are entitled and explains their responsibility. Cooperates closely in the field with the City solid waste collection contractor, the Fire Department and the County Health Department to prevent and eliminate illegal, unsightly, hazardous or unhealthy solid waste, weeds, litter or storage problems. May assist in the survey, plotting, posting, inspection or calculates costs involved in the weed and graffiti abatement program. May post placards as necessary for street abandonments, assessment districts and other municipal activities. May issue citations for weed nuisances, rubbish, litter and other illegal trash accumulation, and performs other related functions as required.

DISTINGUISHING FEATURES OF THE CLASS

This is the entry-level classification in the Sanitation Inspector series. Work of this class involves the responsibility for checking the work performance by municipal solid waste collection contractor and the investigation of complaints regarding solid waste collection, weed nuisances and illegal rubbish, litter and other trash accumulation. Work assignments and technical guidance are normally received from the Sanitation Inspector II or Street Maintenance Supervisor.

RECOMMENDED MINIMUM QUALIFICATIONS

Three years of experience in work involving public contact, preferably including experience in the field of solid waste collection and disposal, or an equivalent combination of experience, which provides the desired knowledge, skills and abilities.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of: work methods involved in solid waste collection and disposal. Working knowledge of: the solid waste collection ordinances, the requirements of the solid waste collection contracts. Ability to: deal with the public, sometimes under difficult circumstances, and to maintain effective relationships

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with other employees and the public.

Special Requirement: Possession and retention of a valid California driver's license upon appointment and throughout tenure in this classification is a condition of employment.

CHARACTERISTICS OF SUCCESSFUL PERFORMERS

Successful performers work well independently, are well organized and detail oriented. These effective communicators can clearly explain rules and regulations to a variety of audiences, and encourage a team approach to problem solving. They are tactful, diplomatic and able to diffuse difficult or tense situations.

Class title established per Council Resolution No. 72-8,
effective 1-3-72

Class Specification Revised: 4/94
ADA Approved: 4/94