

PARK MAINTENANCE LEADERDEFINITION

Under general supervision, performs skilled grounds and maintenance work in assigned park and landscaped areas of the city. Leads and trains a crew of park operation workers in performance of park maintenance duties.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO

Assists with planning, organizing, implementing and performing the daily maintenance operations of assigned facilities and properties. Provides supplies and small tools to staff in assigned areas. Trains, motivates and assists staff. Provides leadership and "hands on" training by assisting staff with routine maintenance and improvement projects. Assists with irrigation water management in assigned areas; tasks include but not limited to programming irrigation controllers, troubleshooting/repair of complex irrigation problems; makes recommendations on irrigation improvements. Operates and trains staff in the operation of tractors, mowers, trenchers, sod cutters, skip loaders, backhoe, and other park services related equipment. Performs daily inspection of all facilities and properties in assigned areas, identifying and taking immediate action to mitigate potential hazards. Evaluates and makes recommendations on the appropriate care of sport turf, park turf, ground cover, shrubs and trees, and on the appropriate plant species as needed. Makes recommendations concerning softscape and hardscape improvement and maintenance projects. Diagnoses horticultural pests and applies pesticides. Troubleshoots and repairs problems concerning irrigation, drinking fountains, minor plumbing, minor carpentry, etc. Completes routine reports and forms such as route sheets, job order cards, chemical use reports, site inspection forms, accident reports, and vandalism reports. Assists with developing and implementing work/project schedules and with staff assignment and training. Assists in developing performance appraisals for staff. Participates and/or leads improvement programs such as Total Quality Service and Maintenance Quality Review. May oversee and monitor the work assignments of Community Service Program participants. May drive showmobile, passenger van and/or other departmental vehicles requiring Class A or B license. Must be able to lift and carry objects weighing up to 60 lbs. Performs other related functions as assigned.

DISTINGUISHING FEATURES OF THE CLASS

The work of a Park Maintenance Leader is distinguished from that of a Park Maintenance Worker in that the former requires a greater degree of horticultural and skilled trade knowledge. In addition, incumbents in this class display leadership abilities and are able to train and motivate staff. Employees in this class are given considerable latitude in the performance of their duties and are subject to a lesser degree of supervision.

MINIMUM BASIC QUALIFICATIONS

Two years of full-time grounds maintenance experience, or any equivalent combination of training and experience, which provide the knowledge, skills and abilities listed below. Coursework in ornamental horticulture, park administration, landscape architecture, or other related disciplines may be combined with experience to meet the minimum qualifications.

### DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: ornamental trees, turf, plants and shrubs; common garden pests and safe methods for combating them; soil mixtures and fertilizers; irrigation systems and techniques; grounds maintenance practices and methods; tools and equipment used in gardening and repair operations; and principles and practices pertaining to Total Quality Service including leadership and motivation. Ability to: identify ornamental trees, turf, plants and shrubs; interpret landscaping plans; train and lead crews; perform grounds maintenance and repair work; water lawns, plants and trees; cultivate garden areas, hoe weeds and edge lawn areas; operate maintenance equipment; lift and carry objects weighing up to 60 lbs.; understand and follow oral/written instructions quickly and accurately; maintain effective relations with employees, supervisors and the general public.

### SPECIAL REQUIREMENTS

Possession and retention of a valid California Class C Driver's License at the time of appointment is a condition of continued employment; possession and retention of a valid Class A or B California Vehicle Operators License is desirable. Possession and retention of a California Department of Agriculture Qualified Applicators Certificate is also desirable.

### SPECIAL WORKING CONDITIONS

Willingness and ability to work irregular hours, including weekends, evenings/nights, and holidays on a regular basis; willingness and ability to work outdoors in varying climatic conditions.

### CHARACTERISTICS OF SUCCESSFUL PERFORMERS

Successful performers are motivated, conscientious hard workers who take pride in performing thorough, high-quality park services work. These individuals have demonstrated strong technical abilities in horticulture, arboriculture, integrated pest management/pesticide management, and irrigation operation and management. Successful performers are able to lead people harmoniously and effectively. These individuals are growth-oriented and take initiative to continue developing their skills in this field. They are team players who demonstrate reliability and dependability to other members of the park services team. They enjoy working outdoors and performing physical as well as administrative tasks.

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