

GENERAL MAINTENANCE WORKERDEFINITION

Under general supervision, performs a wide variety of services in the maintenance and repair of City parks and buildings.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO

Improves, repairs and maintains park facilities and properties by performing highly skilled tasks including but not limited to welding, pipe fitting, plumbing, masonry, electrical, carpentry and general construction work. Repairs and maintains restroom fixtures, flush valves, water and sewer lines, drinking fountains, pumps and automatic valves; tests and repairs backflow devices; tests, troubleshoots and repairs irrigation systems including but not limited to controllers, moisture sensors and remote control valves. Repairs damaged plaster, asphalt and concrete surfaces; lays brick, tile and blocks; fabricates, installs and repairs metal gates, flooring, benches, supports and other items; constructs and repairs overhead structures, roofs, door frames, tables and other structures; troubleshoots, installs or repairs electrical circuits, lighting fixtures, etc.; inspects park structures to ensure safe operation and determines the need for repair or maintenance. Completes and keeps records or job order assignments in support of other park operation sections; follows up on service of equipment and maintains a personal tool inventory. Must be able to lift and carry objects weighing up to 75 lbs. Performs related functions as assigned or needed.

DISTINGUISHING FEATURES OF THE CLASS

The class of General Maintenance Worker requires that incumbents be versatile rather than specialized in any one area of park and recreation facility repair and maintenance. This class is distinguished from the next higher level of General Maintenance Leader by the scope and complexity of duties performed by the latter, including the lead supervision of other personnel and the greater independence within which the General Maintenance Leader is expected to operate.

RECOMMENDED MINIMUM QUALIFICATIONS

Two years experience in general outdoor facility maintenance and repair involving plumbing, irrigation, welding, masonry, electrical and carpentry work, or any equivalent combination of education and experience that provides the following knowledge, skills and abilities.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: materials, equipment and methods used in the correct and safe maintenance, repair and construction work in the area of assignment; use of power tools and equipment in the construction, electrical, mechanical, carpentry, masonry, welding and plumbing trades; general construction and landscape construction codes.

Ability to: perform skilled maintenance, construction, and repair work in the area of work assigned; use and maintain common hand tools, small power equipment and other facility equipment; follow verbal and written instructions; learn necessary safety requirements; read and interpret construction drawings; maintain harmonious working relationships with the public and other employees; lift and carry objects weighing up to 75 lbs.

SPECIAL REQUIREMENTS

Possession of an Orange County Health Department Backflow Prevention Device Testing certificate prior to the completion of the probationary work test period and as a condition of continued employment; possession and retention of a valid California Class C driver's license; willingness to work any shift including nights, weekends and holidays; ability to lift and carry objects weighing up to 75 lbs.; willingness and ability to work around animals if assigned to the Santa Ana Zoo. Course work in Total Quality Service desired; possession and retention of valid California Class A and B driver's licenses is also desirable.

Working Conditions: willingness and ability to work outside in a variety of weather conditions.

CHARACTERISTICS OF SUCCESSFUL PERFORMERS

Successful performers are energetic, versatile, team-oriented workers who are skilled in and enjoy performing maintenance tasks in a variety of specialty areas. These self-starters take the initiative to identify and solve problems before they become critical, and perform high-quality maintenance work in a thorough but timely manner.

Class title established per Council Resolution No. 85-36,
effective 2/1/85

Class specification prepared and approved: 2/21/96

Revised: 07/06

ADA Approved: 07/06