

FLEET EQUIPMENT TECHNICIAN I

DEFINITION

Under general supervision performs a variety of routine semi-skilled tasks involved with the repair and maintenance of a diverse automotive and diesel-powered fleet.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO

Performs routine maintenance on automotive and/or diesel equipment. Lubricates, changes fluids and filters; replaces batteries, belts and lights; performs minor tune-ups. Services and repairs small engines and city maintenance equipment, including mowers and leaf blowers. Climbs on, under and inside automotive and heavy equipment. Makes service calls; repairs and replaces tires; inspects and renews brakes; performs light welding; drives and test drives automotive and/or heavy equipment as assigned. Orders parts; operates a computer to maintain equipment and repair records. Performs other related functions as required.

DISTINGUISHING FEATURES OF THE CLASS

This is the trained entry-level classification in the fleet equipment maintenance and repair series. The Fleet Equipment Technician I is expected to become proficient in performing semi-skilled routine maintenance tasks on small engines and automotive/diesel equipment, with minimal supervision. As they acquire additional training and experience, incumbents in this class are expected to learn and to assist with performing more complex automotive and diesel repairs.

The Fleet Equipment Technician I is distinguished from the next higher class of Fleet Equipment Technician II in that the latter performs complex repair and maintenance tasks independently, at the full journey level.

RECOMMENDED MINIMUM QUALIFICATIONS

One year of experience in automotive repair in a paid employee status and completion of a one-year basic automotive technician training program from an accredited college or trade school, or any equivalent combination of training and experience which provides the following desirable knowledge, skills and/or abilities:

Desirable Knowledge, Skills and Abilities

Basic Knowledge of: operating principles of automotive/diesel equipment and small internal combustion engines; safety practices as applied to automotive/diesel repair.

Working knowledge of: Service requirements and general techniques of preventative maintenance of small engines and automotive/diesel powered equipment.

Ability to: perform routine service maintenance, including lubrication, of automotive and diesel equipment; learn to perform proper procedures and techniques related to the diagnosis, repair and maintenance of a large, diverse fleet; climb on and safely operate a variety of automotive and heavy equipment, as assigned; operate a computer to maintain equipment and repair records; establish effective working relationships with fellow employees and members of other departments.

Special Requirements

Must possess a basic set of mechanic hand tools in a rollaway toolbox.

Must possess and keep current a California Class B or C Driver's License, as a condition of employment. Must obtain and keep current a valid Class A Driver's License as a condition of employment, when assigned to an area where driving heavy equipment (over 26,000 lbs.) is an essential element of the duties performed.

Must be able to climb on, under and inside large equipment.

Must be able to lift and move objects weighing up to 60 lbs.

Working Conditions

Must be willing to work any shift, weekends and to be on call on off-duty hours.

DESIRABLE CHARACTERISTICS

The successful performer is a reliable, dependable individual who works well as part of a team and who takes pride in doing high quality work in a timely and efficient manner. The appropriate individual is committed to keeping current with changes in technology, and is aware and concerned about keeping the cost of maintaining the city's fleet at a minimum, without compromising quality. This individual interacts well with other employees and practices "total quality" customer service.

Class title change from Equipment Mechanic I per Council Resolution No. 89-070,
effective 7-1-89

Reviewed: 09/05, 10/06

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