

FIRE SAFETY SPECIALIST IIDEFINITION

Under general supervision, performs responsible fire safety inspection and enforcement work requiring a moderate degree of occupational proficiency.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO

Inspects selected commercial and industrial buildings, facilities and places of public assembly to determine and enforce compliance with local and state fire and life safety codes; inspects moderately complex operations, processes, devices and equipment requiring the inspection or approval of the fire department. Issues notices, warnings and citations; keeps up-to-date records of inspections and writes detailed inspection reports; participates in the public information/education activities of the Fire Safety Bureau including giving talks and demonstrations to school children and other groups; collects, analyzes and evaluates data and prepares comprehensive reports; performs or assists in performing difficult, technical inspections requiring the application of a working knowledge of chemistry and physics to identify and abate fire and life safety hazards; assists in the training and supervision of entry-level fire safety personnel; performs other functions as assigned.

DISTINGUISHING FEATURES OF THE CLASS

This is the second level in a series of specialized civilian (non-firefighting) fire safety classes, which require prior training and experience in the occupational field. This classification is distinguished from the higher-level classification of Fire Safety Specialist III in that incumbents at the II level, while expected to perform difficult and/or complex inspection of a routine nature, are not yet at the full-performance journey level of occupational proficiency.

RECOMMENDED MINIMUM QUALIFICATIONS

Two years of experience in related field, one of which must be in fire safety education and inspection work, supplemented by education equivalent to completion of one year (30 semester units) of college-level training, including coursework in fire prevention, fire protection equipment and systems, hazardous materials and building construction for fire prevention; or any combination of training and experience which provides the following knowledge, skills and abilities.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Working knowledge of: principles and practices of fire safety education, inspection and enforcement work; state and local fire and life safety laws; common fire safety hazards; fire detection and extinguishing systems and equipment; organization and functions of a municipal fire department; public relations techniques.

Ability to: understand and interpret fire safety code provisions of moderate complexity; detect common fire hazards and code violations and determine appropriate safety measures; write detailed inspection reports; communicate ideas clearly and concisely orally and in writing; make

presentations to school children and speak in front of general audiences; use tact and good judgment in contacts with the public in a culturally diverse community; establish effective working relationships with building owners, contractors and fellow employees.

SPECIAL REQUIREMENTS

Possession and retention of a valid California Class C Driver's License is a condition of employment. Must be able to hear, understand and discriminate sounds to test alarm systems under both quiet and noisy conditions; must be able to engage in strenuous physical activities requiring agility, strength, endurance and dexterity, including but not limited to climbing ladders and crawling under buildings. Must be willing and able to work irregular hours and weekends, under varying climatic conditions, as needed.

CHARACTERISTICS OF SUCCESSFUL PERFORMERS

Successful performers utilize good judgment, tact and diplomacy when enforcing the Fire Code, state and local fire and life safety codes. They work well with others and effectively communicate with individuals and groups in a culturally diverse community. They are versatile and draw upon a variety of disciplines, including physics, chemistry and mechanical drawing, to effectively solve problems.

Class title established per Council Resolution No. 81-58,
effective 4-6-81

Revised: 3/96; 3/03
Reviewed: 09/05
ADA Approved: 02/03; 09/05