



Planning and Building Agency
Planning Division
 20 Civic Center Plaza
 P.O. Box 1988 (M-20)
 Santa Ana, CA 92702
 (714) 647-5804

APPLICATION FOR LAND USE CERTIFICATE

Business Name: _____

Business Address: _____ Zone: _____

Applicant's Name (Print): _____ Phone No.: _____

Mailing Address: _____ Fax: _____

Present Use of Property: _____

Type of Project/Event: _____

Responsible Party On-Site: _____

Date of Event: _____

Hours of Operation: _____

Live Music (Describe): _____

ABC License: _____

Video Games/Game Booths: _____

Additional Information: _____

TEN (10) BUSINESS DAYS ARE REQUIRED FOR PROCESSING A LAND USE CERTIFICATE.

SEE REVERSE SIDE FOR SUBMITTAL REQUIREMENTS.

Understanding and Affidavit

I understand and agree that my application can be processed for final approvals only when the following steps are completed:

1. My plans have been reviewed by the appropriate City agencies and comments received; and,
2. Comments and conditions placed upon the project have been incorporated into the design and agreed to by both staff and myself.

I CERTIFY under penalty of perjury that the foregoing statements and answers herein contained and any other information herewith submitted as part of this application are in all respects true and correct to the best of my knowledge and belief.

Legal Owner's Name: _____ Phone No.: _____

Mailing Address: _____ Fax: _____

Signature: _____ Title: _____ Date: _____

Note: An agent may sign for the property owner if a notarized power of attorney is filed with this application.

LAND USE CERTIFICATE NO. _____

APPROVE DENY

SUBMITTAL REQUIREMENTS

_____ Three (3) sets of plans with the following information:

_____ Site Plan: Fully dimensioned site plan with parking spaces indicated; landscaped areas; setbacks; entries and exits; north arrow; streets; driveways; building structures; and game/ride locations.

_____ Floor Plan: Exact dimensions of the proposed area; the area devoted to alcohol sales, storage, and display; kitchen area; entries and exits; and electronic and/or video games.

_____ Surrounding land uses of properties immediately adjacent to the project site (land uses within 300 feet for alcoholic beverage control licenses).

CITY APPROVALS (if applicable)

Fire Department: _____
Name Phone No.

Conditions/Comments: _____

APPROVE DENY Date: _____ Signature: _____

Police Department: _____
Name Phone No.

Conditions/Comments: _____

POLICE STAMP REQUIRED

APPROVE DENY Date: _____ Signature: _____

Electrical Permit Required? Yes * No

Planning Division: _____
Name Phone No.

Conditions/Comments: _____

APPROVE DENY Date: _____ Signature: _____

* An electrical permit will not be issued without verification that a City Business License and Certificate of Occupancy have been obtained.