

Planning and Building Agency
Planning Division
20 Civic Center Plaza
P.O. Box 1988 (M-20)
Santa Ana, CA 92702
(714) 647-5804
www.santa-ana.org

“FIRST LOOK” General Information

I. Welcome to “First Look”

“First Look” is an informal screening process which provides the applicant an opportunity to discuss major project issues before submitting a formal application for Site Plan Review. It acts as a general review for compliance with development standards, parking standards, zoning and General Plan consistency, and identifies pertinent site related issues. “First Look” appointments are held with a Senior Planner.

II. What Is Intent of “First Look”

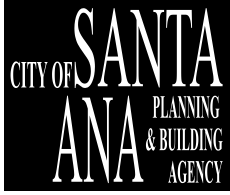
“First Look” is intended to provide information and initial direction to the applicant to facilitate entering into the formal Site Plan Review process. “First Look” is not a substitute for Site Plan Review and the comments generated from “First Look” are for the purpose of enhancing the efficiency of the Site Plan Review process where a more formal response to the applicant will be made.

III. What Must the Applicant Do

To schedule a “First Look” appointment, simply fill out the one-page meeting reservation form and forward to the Planning Commission Secretary. The “First Look” Team will analyze the information provided and you will be contacted to set up a time to discuss the findings.

IV. Is There A Fee

There is no fee for a “First Look” appointment.



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"FIRST LOOK" Meeting Reservation

Application Date: _____

Proposed Project Address: _____

Name: _____ Telephone No.: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Proposed Project Description:

List specific questions you want answered. If you need more space, please attach additional sheets.