

Planning and Building Agency
 Planning Division
 20 Civic Center Plaza
 P.O. Box 1988 (M-20)
 Santa Ana, CA 92702
 (714) 647-5804
 www.santa-ana.org

APPLICATION FOR EXTERIOR TELEPHONE LAND USE CERTIFICATE

Project Address: _____

Applicant's Name (Print): _____ Phone No.: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Total Number and Type of Phones Proposed: _____

Phone Company Name: _____

Contact Person (Print): _____ Phone No.: _____

I CERTIFY under penalty of perjury that the foregoing statements and answers herein contained and any other information herewith submitted as part of this application are in all respects true and correct to the best of my knowledge and belief.

Legal Owner's Name: _____ Phone No.: _____

Mailing Address: _____ Fax: _____

Signature: _____ Title: _____ Date: _____

EXTERIOR TELEPHONE SUBMITTAL REQUIREMENTS

- One copy of your Business License Tax receipt showing the number of exterior telephones proposed. You may apply for your business license at Business Tax, 20 Civic Center Plaza (City Hall) (714) 647-5447.
- Required Fee.**
- One site plan (or aerial photographs may be substituted for site plan) of the proposed phone locations with dimensions provided from a fixed reference point (Example: 25 feet east of the southwest corner of the building). Plans are not required to be drawn to scale, however, plans and aerials must be proportional and a readable size no smaller than one inch = 20 feet. A handout is available from the Planning Division explaining how aerial photographs may be obtained for your site.
- Photographs** of the site and proposed telephone location(s). Photographs should show the proposed phone location and a panorama of the entire building and entire site so that alternative telephone locations may be considered.
- Three additional **site plans** (or three optional aerial photographs) without the proposed phone location.

All plans or aerial photographs must provide the following information:

- North arrow, project address, applicant's name, address, phone number, name of the business where the phone is located, and the number of phones proposed in the application.
- For phones installed adjacent to a walkway, a plan must be submitted that shows the phone location and the dimension of the walkway. A minimum six-foot walkway (four-foot walkway clearance) must be maintained adjacent to the phone.

EXTERIOR TELEPHONE LAND USE CERTIFICATE NO. _____

APPROVE DENY

THE APPLICANT HAS READ AND UNDERSTANDS THE FOLLOWING CITY REQUIREMENTS:

1. Phones cannot be located in the public right-of-way, in required landscape areas or such that a user is standing in the public right-of-way or landscape area.
2. Phones may not be located in any driveway or area used by vehicles for circulation or on any unimproved property.
3. No overhead utility drop is permitted for an exterior telephone installation.
4. Exterior conduit must be hidden from view when standing directly in front of the phone and is limited to a maximum of three feet for existing installations that comply with **all** other City codes and six inches for new installations **or** phones that are required to be moved.
5. Signage for exterior telephones is permitted on the phone cabinet only and is limited to the identification of the phone and the name of the phone company provider.
6. A minimum walkway width of six feet is required in front of the phone. Phones may not block on-site windows and doors.
7. A City business license is required for each pay phone.
8. An approved Land Use Certificate is required prior to any exterior phone installation.
9. If a phone is determined to be a public nuisance as defined in Santa Ana Municipal Code Section 17-71, the Police Department may have the telephone(s) removed.
10. The applicant represents that he/she has the legal right to operate an exterior telephone(s) at the project address.

Applicant's Signature: _____ Date: _____

CITY APPROVALS

POLICE STAMP REQUIRED

Police Department: _____
Name Phone No.

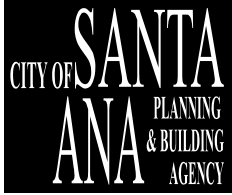
Conditions/Comments: _____

APPROVE **DENY** Signature: _____ Date: _____

Planning Division: _____
Name Phone No.

Conditions/Comments: _____

APPROVE **DENY** Signature: _____ Date: _____



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PROCEDURE FOR OBTAINING AERIAL PHOTOGRAPHS

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Applicant may use any aerial photograph company of their choosing. Aerial photographs must be proportional and a readable size no smaller than one inch = 20 feet. Aerial photographs must provide clear detail of the project site. The following company has indicated that they have aerial photographs of the City of Santa Ana.

Airborn Systems
1891 Betmor Lane
Anaheim, CA
(714) 634-3002
Contact: Ron Stollmeyer

1. Applicant must provide the aerial company with a Thomas Brothers Map outlining the area where the property is located and an assessor's parcel map showing the exact property boundaries where the phone will be located.
2. Applicant must pay the aerial company for the aerial photographs at the time the order is placed. One original aerial photograph and three clear copies showing site detail are required.
3. Applicant submits Land Use Certificate application and requirements to the Planning Counter for review.