

**CITY COUNCIL COMMITTEE ON  
NEIGHBORHOOD IMPROVEMENT/CODE ENFORCEMENT  
Meeting Minutes  
December 19, 2007**

**CALL TO ORDER**

The meeting was called to order at 5:35 p.m. in Conference Room 229 of City Hall.

**ATTENDANCE**

The following Committee members were present: David Benavides and Michele Martinez  
Absent: Carlos Bustamante

Staff present were: Jay Trevino, Executive Director Planning and Building Agency; Laura Rossini, Assistant City Attorney; Bruce Dunams, Community Preservation Manager; Alvaro Nuñez, Community Preservation Coordinator; Estella Rodarte, Senior Community Preservation Inspector; Dave Hermance, Senior Community Preservation Inspector; Yvette Aguilar, Community Preservation Inspector; Victor Madrigal, Community Preservation Inspector; Will Hayes, Maintenance Services Manager; Danell Mercado, Project Manager; and Commander Alan Caddell.

**AGENDA ITEMS**

1. APPROVAL OF MINUTES – December 19, 2007 Meeting

Approved by a vote of 2:0 (Bustamante absent)

2. PROACTIVE RENTAL ENFORCEMENT PROGRAM (PREP)

Bruce Dunams gave an overview of the PREP program. He provided details on the history of the program including complaint statistics, funding, and how areas were selected for enforcement. Councilmember Martinez inquired about the criteria for going into a specific area, in particular Bishop Manor, Townsend and Brook.

Councilmember Benavides inquired how the city knows if a unit is tenant occupied. He was advised that Community Preservation uses business license records. Councilmember Benavides suggested that staff look at the Buena Park program in addressing hot spots.

3. GRAFFITI REPORT

Will Hayes gave a brief overview of the graffiti program. He indicated there is now a toll free number where residents can report graffiti. Councilmember Martinez asked Commander Caddell why etching is so popular. He stated this is just a different way to mark. Councilmember Benavides asked if there has been an increase in arrests. He was advised by Mr. Hayes that 35 to 40 people a month are arrested. In the month of November there were 238 arrests, 209 probable cause searches, and 27 arrests from school police. Since the month of July, \$20,000 has been collected in

restitution. Mr. Hayes also noted that there has been an increase of graffiti city wide. Councilmember Martinez suggested partnering with the schools to address the issue and possibly search students as they enter school sites. She reported graffiti has been up for weeks on Bristol Street at the southeast corner near the flood control channel. Mr. Hayes advised it would be taken care of. He announced they are working on a partnering program with the Parks, Recreation and Community Services Agency. Judy Edge inquired about the graffiti problem at Sandpointe Park and suggested possible culprits could be the volleyball players that play from 3:00 p.m. to 8:00 p.m.

4. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Judy Edge requested a meeting with city staff regarding 222 W. Aurora, asked that sheds be put on a future agenda for discussion, and requested the shopping carts be picked up from the flood control channels.

Thomas Gordon noted it has been six months since the last meeting.

5. COMMITTEE MEMBER COMMENTS

Councilmember Martinez requested a continued focus on shopping carts, particularly after the holidays when staffing returns to normal.

Councilmember Benavides requested staff address resident concerns regarding the flood control channels.

6. ITEMS FOR NEXT MEETING - None

**ADJOURNMENT – 7:05 P.M.**



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Bruce Dunams  
Community Preservation Manager  
Planning & Building Agency

BD:YA:rb  
rb:Council Comm/NICE CC/NICE Minutes 12-19-07