

PRINTING

A print card must be purchased to print in black & white or color

Where to Buy Print Card

At the **Main Library**, the print card machine is located directly outside of the Santa Ana History Room, on the main floor .

At **Newhope Library**, print cards may be purchased at the Circulation Desk.

Cost of Print Card

A print card may be purchased for \$1.00. (The card costs \$0.50 and gives \$0.50 of credit to print)

Print Card is Reusable

Keep print card for future use.

At the **Main Library**, money can be added using the print card machine.

At the **Newhope Library**, money can be added using the copy machine.

Printing Costs

Color : \$0.50 per page
Black & White: \$0.15 per page

Main Library
26 Civic Center Plaza
Santa Ana, CA 92701

Youth Computer Center
(Located on 2nd Floor)
(714) 647-6763

Mon.—Thurs 3:00 p.m. - 8:00 p.m.
Friday Closed
Saturday 12:00 p.m. - 4:00 p.m.

When youth computer center is closed, students may use computers in the Children's room

Sign-up ends at half-an-hour before closing

Learning Centers Hours

Newhope Library Learning Center
122 N. Newhope St.
Santa Ana, CA 92703

Youth Computer Center
(714) 647-6992

Mon.—Thurs. 3:00 p.m. - 7:00 p.m.
Friday Closed
Saturday 12:00 p.m. - 4:00 p.m.

Sign-up ends at half-an-hour before closing

SANTA ANA PUBLIC LIBRARY

YOUTH SERVICES

**HOMEWORK HELP/TUTORING
&
TECHNOLOGY FOR YOUTH**



The Library Learning Centers' purpose is to empower students with the knowledge and technological skills for academic success and personal growth.



Who can use the youth computers?

Any child or student between the ages of 2 and 18 may use the computers located in the Children's Library and Youth Computer Centers.

Computer User Must Have:

- A valid Santa Ana Public Library card
- A WEB-SURFER sticker on the library card

Obtaining a Web Surfer Sticker

The web surfer sticker gives patron access to Library computers. Web-surfer sticker is issued by Circulation Desk staff when they receive the **signed Youth Computer and Internet User Agreement**.

Parent's signature is required for all youth ages 2 - 17.

Youth ages 2 - 13, parent or guardian must be present to sign the user agreement.

Students will not be assigned a computer without a library card.

What is permitted on the Library computers?

- Internet access for homework and educational activities
- Office applications:
Word, Excel, Publisher, and PowerPoint
- Educational CD-ROM activities

What is NOT permitted on the Library computers?

- Chatting
- Listening of music and/or viewing movies
- Downloading of music, games, or anything non-educational
- Using e-mail, except for educational purposes
- Viewing of violent or inappropriate sites or files

What is the time limit?

- **One-hour** time limit for homework.
- **30-minute** time limit for educational activities.

Saving Your Work

If you need to save your work for later use, please bring a **floppy disk** or a **flash drive**. Any work saved on the library computers will be automatically deleted when the computers are shut down.

Purchasing a Floppy Disk

Floppy disks can be purchased for **\$0.50** at the Circulation Desk or at the Periodicals Counter.

Computer Classes

Sign up to learn how to use Word, Excel, PowerPoint, Publisher, and how to search the Internet.

If you want to be notified of upcoming workshops by email or by telephone, please stop by the Children's Library and fill out an interest form.

A minimum of 10 students is needed for each workshop to be offered.

Classes are offered at

Main Library
Youth Computer Center, 2nd Floor
26 Civic Center Plaza
Santa Ana, CA 92701