



City of Santa Ana  
Parks, Recreation & Community Services Agency

• **JOB OPPORTUNITY** •

**Position:** MAINTENANCE AIDE II – Grounds Maintenance  
(Part-time, up to 20 hours per week)  
**Pay Rate:** \$9.97 - \$12.15 per hour  
**Apply by:** Open Until Filled

**DUTIES MAY INCLUDE, BUT ARE NOT LIMITED TO:**

Under immediate supervision, performs routine park maintenance work to maintain and improve parks, bikeways and public recreational facilities. Performs unskilled to low-skilled park maintenance functions that provide park customers with high quality, clean and safe facilities. Removes trash from assigned areas, cleans restrooms and services tot-lots. Mows, edges, rakes, weeds, waters, and sweeps. Operates various tools and equipment involved in the effective performance of the job duties including, but not limited to, walk behind mowers, string trimmers, edgers and leaf blowers. Performs general labor including, but not limited to, digging, loading and unloading, lifting and carrying objects weighing up to 60 lbs., light painting and other related duties. Assist in setting up and working special events. Performs other related functions as assigned.

**REQUIREMENTS:**

Some experience in grounds maintenance or gardening, or any equivalent combination of experience and training which provides the following knowledge, skills and abilities:

Knowledge of: tools and equipment used in basic grounds maintenance and gardening; safe work practices; basic knowledge of ground maintenance practices.

Ability to: communicate effectively in English; operate and learn to operate various tools and equipment in a safe and effective manner; understand and follow oral and written instructions; perform strenuous manual tasks for extended periods and under adverse climatic conditions; lift and carry objects weighing up to 60 lbs.; establish and maintain effective working relationships with co-workers, supervisors, and the general public

Possession and: retention of a valid California Class C driver's license is a condition of continued employment.

**SPECIAL MINIMUM REQUIREMENTS AND WORKING CONDITIONS:**

Willingness and ability to work any shift, including evenings, weekends and/or holidays as needed and to work outside in a variety of weather conditions.

**APPLICATION AND SELECTION INFORMATION:**

All applicants are required to complete and submit an application form. Resumes or faxed copies will not be accepted in lieu of an original application. **Applications can be obtained at:** Santa Ana City Hall, 20 Civic Center Plaza, 5<sup>th</sup> Floor, Santa Ana, CA 92701, or on our website at [www.santa-ana.org/jobs](http://www.santa-ana.org/jobs). **Submit applications to:** Santa Ana City Hall, Personnel Services Department, 5<sup>th</sup> Floor, 20 Civic Center Plaza, Santa Ana, CA 92701. **Recruitment is open until filled.**

**For additional information, please call Juan Lopez (714) 647-3323.**

Applications will be reviewed by the Parks, Recreation, and Community Services Agency. Applicants with the most pertinent experience and training may be invited for an interview by the hiring agency.

*The City of Santa Ana is an equal opportunity employer. If you consider yourself a person with a disability, you may contact us regarding providing reasonable accommodation.*