

## **Santa Ana Fire Department**

### **Legislative Requirements**

There are minimum hazardous material inventory reporting and data management requirements in Chapter 6.95 of Division 20 of the California Health and Safety Code, Section 11022 of Title 42 of the United States Code (1989) and local laws. These regulations require businesses within Santa Ana Fire Department's jurisdiction to complete a chemical inventory to disclose hazardous materials stored, used or handled on site. This disclosure information will assist emergency responders in planning for and handling emergencies involving hazardous materials. The main program objectives include the safety of emergency responders, the public, the environment and property loss.

A Business Emergency Plan (BEP) is also required by Chapter 6.95 of the California Health and Safety Code. The intent of the BEP is to assist in mitigating a release or threatened release of a hazardous material, and to minimize any potential harm or damage to human health or the environment.

The Santa Ana Fire Department is required to maintain on file the following components of the business plan: Business Activities Form, Business Owner/Operator Identification, Chemical Inventory and a Site Plan. **Business owners are responsible to maintain the completed business plan on site.** BEP's shall be made available for inspection and/or in the event of an emergency.

In accordance with the provisions of Chapter 6.95, disclosure of hazardous materials shall be updated at least annually, or when specific changes have occurred (see instruction sheet). The distribution of the Hazardous Materials Inventory Forms is handled through the Hazardous Materials Division of the Santa Ana Fire Department. These forms will satisfy disclosure requirements of City and State laws, as well as Sections 311 and 312 of the Federal (SARA Title III) law.

Please read the information and instructions sheets carefully and return the completed forms within 30 days of receipt to: