



VENDOR LIST APPLICATION

Complete legal company name

Address for receiving bids & p.o.'s

Business phone _____ Business fax _____

City/State/Zip +4

E-mail _____ Web address _____

Tax Information

Fed ID _____ or SS# _____

Proprietorship _____ Owner Partnership Corporation

Vendor Contact

Name _____ Phone _____

Fax _____ Title _____

Product & Services Offered

Indicate the commodity codes and descriptions from the attached list which best describe the goods and services you can provide. Limit your selection to no more than six commodity codes.

_____ Description _____ # _____ Description _____

_____ Description _____ # _____ Description _____

_____ Description _____ # _____ Description _____

- Failure to fully complete this form may result in the exclusion of your company from the vendor database. It is the applicant's responsibility to keep information current by notifying the City of any changes. In order to remain in the database, vendors are required to resubmit a bid application every three (3) years.
- Applicant acknowledges that three (3) failures to respond to Invitation For Bids may result in removal from the bid list. Submitting a "No Bid Notification", included with each Invitation For Bid, is considered a response.
- Inclusion on the vendor list does not guarantee that a supplier will be notified every time a quotation or bid is solicited.
- Fax your completed form to 714-647-6944. Please allow 4-6 weeks for your application to be added to our vendor database.

Signature _____ Name & Title _____ Date _____