

CITY OF SANTA ANA  
Community Development Block Grant

**CONFLICT OF INTEREST QUESTIONNAIRE**

Federal, state and city law prohibits employees and public officials of the City of Santa Ana from participating in any transaction, on behalf of the City, in which they have a financial interest. In order to assure compliance with this requirement, this questionnaire must be completed and submitted by each applicant for Community Development Block Grant (CDBG) funding. The purpose of this questionnaire is to determine if your agency staff or Board members perform functions or responsibilities that would be a conflict of interest with respect to the CDBG program. If necessary, detailed explanations may be provided on separate sheets of paper.

1. Is/are there any member(s) of your staff, Board of Directors, or other governing body, who is currently, or has/have been within one year of the date of this questionnaire, a City of Santa Ana employee or a member of a City board or commission that has a direct influence on the allocation of CDBG funding?  Yes  No  
If yes, please list the following:

<u>Name</u>	<u>Position</u>	<u>City/Department</u>

2. Will the CDBG funds requested by the applicant be used to pay the salaries of any of applicant's staff person(s) who is/are, or has/have been within one year of the date of this questionnaire, employed by the City of Santa Ana?  Yes  No

If yes, please list the name(s) below and identify the City Department in which each person is/WAS employed:

<u>Name</u>	<u>City/Department</u>

3. Will the CDBG funds requested by the applicant be used to pay the salaries of any of applicant's staff person(s) who is/are currently, or has/have been within one year of the date of this questionnaire, a member of a City of Santa Ana board or commission that has a direct influence on the allocation of CDBG funding?  Yes  No

If yes, please list the following:

Name: _____	Year(s)	_____
Name: _____	Year(s)	_____
Name: _____	Year(s)	_____
Name: _____	Year(s)	_____

4. Will the CDBG funds, requested by the applicant, be used to award a contract or subcontract to any individual(s) or business affiliate(s) who is/are currently, or has/have been within one year of the date of this questionnaire, a City of Santa Ana employee or a member of a City board or commission that has a direct influence on the allocation of CDBG funding?  Yes  No

If yes, please list the name(s): Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The CDBG funds used for reimbursement of rent shall not benefit any employee, agent, consultant, officer, elected official or appointed official of the subrecipient. This prohibition includes leases between an organization and a director, trustee, officer or key employee of the organization or his/her immediate family either directly or through corporations, trusts, or similar arrangements in which they hold a controlling interest.

\_\_\_\_\_  
Organization \_\_\_\_\_ Date

\_\_\_\_\_  
Signature \_\_\_\_\_ Title